

Sugarloaf Community Improvement District
Minutes of
Board of Directors Meeting
And
Caucus of Electors
Gwinnett Chamber of Commerce
Education Room
6500 Sugarloaf Parkway
Duluth, GA 30097
July 9, 2020 – 9:30 a.m.

Board Members In Attendance

Brand Morgan – Chair
Jim Ezell – Vice-Chair
Chris Brown
Norwood Davis
Perry Tindol

Staff

Alyssa Davis – Executive Director
Lynn Rainey – General Counsel

Additional Officers In Attendance

Scott Meadows – Secretary
Stan Hall - Treasurer

Minutes

Chairman Morgan called to order the meeting of the Sugarloaf Community Improvement District Board of Directors.

Ms. Davis gave a brief overview of the approval items (c), (d), and (e) on the agenda. Upon the motion of Mr. Davis, seconded by Mr. Tindol, the Board unanimously approved the following items:

- (a) April 9, 2020 Board Meeting Minutes
- (b) April - June 2020 Treasurer's Reports
- (c) Resolution Adopting Proposed Millage Rate – 3.5 mills (no change as advertised)
- (d) Gateway Feature Production Artwork & CA Services – Confluence Design Consulting for \$5,250
- (e) Gateway Signage Engineering Proposal – Raydeo Enterprises, Inc. for \$16,818.29

Ms. Davis gave a brief overview of the approval items (f), (g), and (h) on the agenda. Upon the motion of Mr. Ezell, seconded by Mr. Brown, the Board unanimously approved the following items:

- (f) CID Expansion Proposal – Leithead Consulting
- (g) Agreement with Gwinnett County for Sugarloaf Parkway Widening and Corridor Improvements
- (h) Transit Education for Potential Referendum - \$25,000 to be provided to an appropriate organization that is formed to provide nonpartisan factually neutral and accurate voter education activities regarding any proposed 2020 transit referendum authorized by the Gwinnett County Board of Commissioners, no portion of which may be used in a political campaign to advocate the passage or defeat of a referendum or ballot question.

Rachel Bartlett from Nichols, Cauley & Associates, LLC presented a clean, unmodified opinion on its audit of the CID's 2019 financial statements. Upon the motion of Mr. Davis, seconded by Mr. Brown, the Board unanimously approved acceptance of the audit document.

Michael Leithead of Leithead Consulting, LLC then presented a property list and map and discussed prospects for the 2021 expansion.

Ms. Davis updated the Board on a number of items and distributed a written status report on active CID projects.

Caucus of Electors

Chairman Morgan recessed the Board Meeting and called the Caucus of the Electors of the Sugarloaf Community Improvement District to order at 9:45 a.m. Mr. Rainey provided an overview of the caucus process, read the proposed Rules of Caucus, and called for a vote to adopt the Rules. They were approved by a unanimous vote of the Caucus.

Mr. Rainey proceeded with the election of Posts 1 and 4, sequentially, one at a time. No post had more than one nominee from the floor. The caucus, by unanimous consent, voted to dispense with the use of the written ballots and to vote by voice. The persons unanimously elected were as follows:

Post 1, Joe Macrina, Three Year Term

Post 4, Norwood Davis, Three Year Term

The Caucus adjourned and the Board Meeting reconvened with the Oath of Office to the newly re-elected Director Mr. Davis. Mr. Macrina, who was not in attendance, will have his oath administered at the next board meeting.

Our next meeting is scheduled for September 10, 9:30 a.m., at the Gwinnett Chamber. The meeting adjourned at 10:10 a.m.

Approved by the Sugarloaf CID Board of Directors this 10th day of September, 2020.



Secretary