

**Sugarloaf Community Improvement District
Minutes of
Board of Directors Meeting
Gwinnett Chamber of Commerce
Education Room
6500 Sugarloaf Parkway
Duluth, GA 30097
November 12, 2020 – 9:30 a.m.**

Board Members In Attendance

Brand Morgan – Chair
Jim Ezell – Vice Chair
Cole Hudgens
Norwood Davis
Perry Tindol
Joe Macrina

Staff

Alyssa Davis – Executive Director
Lynn Rainey – General Counsel
John Vaughan - Office of J. Lynn Rainey

Additional Officers In Attendance

Scott Meadows – Secretary
Stan Hall – Treasurer

Minutes

Chairman Morgan called to order the meeting of the Sugarloaf Community Improvement District Board of Directors at 9:30 a.m.

Upon the motion of Mr. Davis, seconded by Mr. Hudgens, the Board unanimously approved the following items:

- (a) September 10, 2020 Board Meeting Minutes
- (b) October 23, 2020 Board Retreat Meeting Minutes
- (c) September and October 2020 Treasurers Reports
- (f) 2021 Board Meeting Schedule

Ms. Davis gave an overview of the Approval Items (d), (e), (g), and (h) on the agenda. Upon the motion of Mr. Davis, seconded by Mr. Ezell, the Board unanimously approved the following items:

- (d) Strategic Plan: 2021-2023
- (e) 2021 Budget
- (g) 2021 Marketing Plan
- (h) Addendum to Landscaping Maintenance Agreement – Russell Landscape for an additional \$2,745.00/month.

Jon Tuley of Kimley-Horn presented an update on the Satellite Boulevard to Jimmy Carter Boulevard BRT Study and answered questions from board members.

Ms. Davis informed the board Mr. Rainey noted that the ongoing agreement for landscape maintenance with Russell Landscape at a rate of \$2,995/month was due for renewal. Upon the motion of Mr. Davis,

seconded by Mr. Macrina, the board approved the renewal of the maintenance contract with Russell Landscape through December 31, 2021.

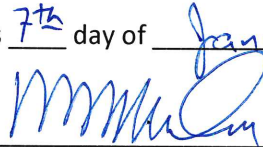
Michael Leithead of Leithead Consulting, LLC then presented a property list and discussed prospects for 2021 expansion. Mr. Leithead further gave updates on potential expansion properties that had been discussed in previous meetings. He then introduced Barry Adams with Peachtree Awnings, who spoke briefly about why he joined the CID.

Ms. Davis updated the Board on a number of items and distributed a written status report on active CID projects.

Chairman Morgan also led a discussion on options for signage on Sugarloaf Parkway and Ms. Davis presented the location options to the Board. Further discussion will take place, including a ranked-choice poll among the Board members for best location for safety, strategy and visibility.

The next meeting is scheduled for February 11, 9:30 a.m., at the Gwinnett Chamber. The meeting adjourned at 10:27 a.m.

Approved by the Sugarloaf CID Board of Directors this 7th day of January, 2021.



Secretary