

**Sugarloaf Community Improvement District
Minutes of Board of Directors Meeting
Gwinnett Chamber of Commerce
Education Room
6500 Sugarloaf Parkway
Duluth, GA 30097
November 11, 2021 – 9:30 a.m.**

Board Members in Attendance

Brand Morgan – Chair
Norwood Davis
Joe Macrina
Om DugGal

Additional Officers in Attendance

Scott Meadows – Secretary
Stan Hall – Treasurer

Staff

Alyssa Davis – Executive Director
John Vaughan – Rainey & Vaughan, LLC

Guests

Michael Leithead, Leithead Consulting
Regan Hammond, Vanasse Hangen Brustlin

Minutes

Chairman Morgan called to order the meeting of the Sugarloaf Community Improvement District Board of Directors at 9:30 a.m.

Upon the motion of Mr. Davis, seconded by Mr. Macrina, the Board unanimously approved the following items:

- (a) September 9, 2021 Board Meeting Minutes
- (b) November 4, 2021 Board Retreat Meeting Minutes
- (c) September and October Treasurer's Reports

Ms. Davis provided updates on items (d), (e), (f), (g), (h), and (i) on the agenda. Upon the motion of Mr. Davis, seconded by Mr. Macrina, the Board unanimously approved the following items:

- (d) Strategic Plan: 2022-2024
- (e) 2022 Budget with an additional \$1,000 bonus (in addition to the amount previously budgeted) for the Executive Director
- (f) 2022 Board Meeting Schedule
- (g) 2022 Marketing Plan
- (h) Addendum to Landscaping Maintenance Agreement with Russell Landscape to add new maintenance areas for an additional \$2,613.75/month, subject to legal review.
- (i) Value engineering for Gateway Monument Sign with Huie Design for \$4,600.00

Ms. Davis gave a brief overview of the signage cost estimates from two companies. Huie Design will also see if a sculptor can partner with one of the companies to stay within the budgeted amount.

Mr. Morgan then invited Regan Hammond of Vanasse Hangen Brustlin (VHB) to present on the Sugarloaf LCI Transit Enhancements and Future Station Planning Study.

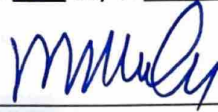
Mr. Leithead of Leithead Consulting presented an update on the status of the 2022 CID expansion.

Ms. Davis updated the Board on additional items and distributed a written status report on active CID projects. Ms. Davis discussed upcoming renovations to the Gwinnett Chamber building that may affect the locations of upcoming CID meetings.

The Board's next regular meeting is scheduled for February 10, 2022, at 9:30 a.m. at the Gwinnett Chamber.

The meeting adjourned at 10:26 a.m.

Approved by the Sugarloaf CID Board of Directors this 10th day of February, 2022.

A handwritten signature in blue ink, appearing to read "M. M. G.", is written over a horizontal line.

Secretary