

**Sugarloaf Community Improvement District  
Minutes of Board of Directors Meeting  
Gwinnett Chamber of Commerce  
Education Room  
6500 Sugarloaf Parkway  
Duluth, GA 30097  
September 8, 2022 – 9:30 a.m.**

**Board Members in Attendance**

Brand Morgan – Chair  
Cole Hudgens  
Joe Macrina  
Om DugGal  
Robson Souza

**Additional Officers in Attendance**

Scott Meadows – Secretary  
Stan Hall – Treasurer

**Staff**

Alyssa Davis – Executive Director  
John Vaughan – Rainey & Vaughan, LLC

**Guests**

Michael Leithead, Leithead Consulting  
Tammy Galvis, Nichols, Cauley & Associates  
Regan Hammond, Vanasse Hangen Brustlin

**Minutes**

Chairman Morgan called to order the meeting of the Sugarloaf Community Improvement District Board of Directors at 9:30 a.m.

Upon the motion of Mr. Hudgens, seconded by Mr. Macrina, the Board unanimously approved the following items:

- (a) April 14, 2022 Board Meeting Minutes
- (b) April - August 2022 Treasurer's Reports
- (c) Maintenance Agreement between Gwinnett County and the Sugarloaf CID Regarding Encroachment within the County's Right of Way

Ms. Davis provided an update on item (d) on the agenda. Upon the motion of Mr. Hudgens, seconded by Mr. Macrina, the Board unanimously approved the Banner Services Agreement with FastSigns International for an amount not to exceed \$30,058.40.

Ms. Davis provided updates on items (e) and (f) on the agenda. Upon the motion of Mr. DugGal, seconded by Mr. Macrina, the Board unanimously approved the following items:

- (e) Second Amendment to Agreement for Sculpting Services with Gregory Johnson to adjust the timeline for installation to seven months after GDOT approval.
- (f) Addendum to Agreement for Project Management Services with Huie Design for reimbursement of \$4,675.

Mr. Morgan then invited Tammy Galvis of Nichols, Cauley, & Associates, LLC, to present the 2021 Audit report. Upon the motion of Mr. Macrina, seconded by Mr. Hudgens, the Board unanimously voted to accept the audit.

Mr. Morgan invited Regan Hammond of Vanasse Hangen Brustlin (VHB) to present the final recommendations on the Sugarloaf LCI Transit Enhancements and Future Station Planning Study. Once final comments from Gwinnett County and the Atlanta Regional Transportation have been incorporated, the report will be finalized.

Mr. Morgan invited Nick Masino and Paul Oh of the Gwinnett Chamber to present their plans for voter education for the 2022 Gwinnett County SPLOST referendum. Upon the motion of Mr. Macrina, seconded by Mr. DugGal, the Board unanimously approved \$10,000 to be used only for nonpartisan, factually neutral, and accurate voter education activities regarding the proposed Gwinnett County SPLOST. No portion of CID funds may be used in a political campaign to advocate for the passage or defeat of a referendum or ballot question.

Ms. Davis provided an update on item (j) on the agenda, sharing preliminary landscape plans for the east side of the I-85 interchange. The Board discussed making changes to the design to bring down the cost. The Board also discussed the landscape maintenance contract, plans to add new areas, and putting out an RFP to get the most competitive pricing and best value services for the CID.

Ms. Davis provided an update on item (k) on the agenda, the Underpass Mural Project. Mr. Morgan suggested setting up a meeting with Commissioner Kirkland Carden to discuss lighting replacement and removal costs. Ms. Davis distributed a draft brochure to outline sponsorship opportunities.

Mr. Leithead of Leithead Consulting presented an update on the status of the 2022 CID expansion.

Ms. Davis updated the Board on additional items and distributed a written status report on active CID projects.

The Board's next regular meeting is scheduled for November 10, 2022, at 9:30 a.m. at the Gwinnett Chamber.

The meeting adjourned at 10:48 a.m.

Approved by the Sugarloaf CID Board of Directors this 10<sup>th</sup> day of November, 2022.

  
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Secretary