

**Sugarloaf Community Improvement District  
Minutes of Board of Directors Meeting  
Gwinnett Chamber of Commerce  
Education Room  
6500 Sugarloaf Parkway  
Duluth, GA 30097  
February 8, 2024 – 9:30 a.m.**

**Board Members in Attendance**

Jim Ezell – Vice Chair  
Adrienne Hood  
Cole Hudgens  
Joe Macrina

**Additional Officers in Attendance**

Scott Meadows - Secretary  
Stan Hall – Treasurer  
Anthony Ferrari - Assistant Treasurer

**Staff**

Alyssa Davis - Executive Director  
Lynn Rainey - Rainey & Vaughan, LLC

**Guests**

Michael Leithead, Leithead Consulting  
Paul Oh, Gwinnett Chamber  
Gabrielle Oliverio, KB Advisory

**Minutes**

Vice-Chairman Ezell called to order the meeting of the Sugarloaf Community Improvement District Board of Directors at 9:30 a.m.

Upon the motion of Mr. Hudgens, seconded by Mr. Macrina, the Board unanimously approved the following items:

- (a) November 9, 2023 Board Meeting Minutes
- (b) November 2023, December 2023, and January 2024 Treasurer's Reports

Ms. Davis provided an update on item (c) on the agenda. Upon the motion of Mr. Macrina, seconded by Mr. Hudgens, the Board unanimously approved calling for a Caucus of Electors to be held on April 11, 2024, to vote on Post 2 (Hood) and Post 5 (Ezell).

Ms. Davis provided an update on item (d) on the agenda. Upon the motion of Mr. Macrina, seconded by Mr. Hudgens, the Board unanimously approved the proposal for the 2023 CID Audit by Nichols, Cauley and Associates for \$9,500.

Ms. Davis provided an update on item (e) on the agenda. Upon the motion of Ms. Hood, seconded by Mr. Macrina, the Board unanimously approved the proposal for the Underpass Mural at I-85 with Krista Jones for \$190,000.

Ms. Davis provided an update on item (f) on the agenda. Upon the motion of Mr. Macrina, seconded by Mr. Hudgens, the Board unanimously approved the proposal for GDOT coordination for Mural and Gateway Monument with Atlas Technical Consultants, LLC for \$5,000.

Ms. Davis provided an update on item (g) on the agenda. Upon the motion of Mr. Macrina, seconded by Mr. Hudgens, the Board unanimously approved the addendum to the maintenance contract with Russell Landscape to add the additional interchange planting area for \$1,060/month.

Mr. Ezell invited Paul Oh to share an update from Inform Gwinnett, Inc. Mr. Oh's presentation included a request for a contribution of \$25,000 to be used for voter education ahead of the Gwinnett County Transit referendum. Mr. Rainey provided a draft cover letter to accompany the contribution that emphasizes the importance of solely educational messaging. Ms. Hood made a motion to contribute \$25,000 to Inform Gwinnett Transit Education to be used only in nonpartisan, factually neutral and accurate voter education activities regarding the 2024 Gwinnett County Transit Referendum. The motion was seconded by Mr. Hudgens, and unanimously approved.

Gabby Olivero with KB Advisory Group shared an update on the Economic and Fiscal Impact study of the Sugarloaf CID.

Michael Leithead of Leithead Consulting presented an update on the status of the 2024 CID expansion.

Ms. Davis updated the Board on additional items and distributed a written status report on active CID projects.

The next regular meeting is scheduled for April 11, 2024, at 9:30 a.m., at the Gwinnett Chamber.

The meeting adjourned at 10:24 a.m.

Approved by the Sugarloaf CID Board of Directors this 11<sup>th</sup> day of April, 2024.

  
\_\_\_\_\_  
Secretary