

**Sugarloaf Community Improvement District
Minutes of Board of Directors Meeting
And
Caucus of Electors
Gwinnett Chamber of Commerce
1818 Club Capital Room
6500 Sugarloaf Parkway
Duluth, GA 30097
April 13, 2023 – 9:30 a.m.**

Board Members in Attendance

Jim Ezell – Vice-Chair
Norwood Davis
Cole Hudgens
Joe Macrina
Om Duggal

Staff

Alyssa Davis – Executive Director
John Vaughan – Rainey & Vaughan, LLC

Guests

Commissioner Kirkland Carden
Michael Leithead, Leithead Consulting

Additional Officers in Attendance

Scott Meadows – Secretary
Stan Hall - Treasurer

Minutes

In the absence of Chairman Morgan, Vice-Chairman Ezell called to order the meeting of the Sugarloaf Community Improvement District Board of Directors at 9:30 a.m.

Upon the motion of Mr. Davis, seconded by Mr. Ezell, the Board unanimously approved the following items:

- (a) February 13, 2023 Board Meeting Minutes
- (b) February and March 2023 Treasurer's Reports
- (c) Resolution Adopting Millage Rate for 2023 – 3.5 mills
- (f) Sugarloaf CID Economic and Fiscal Impacts Study – KB Advisory Group for \$35,730

Mr. Leithead gave an overview of Approval Item (d) on the agenda, the 2023 CID Expansion, and referenced additional information contained in the Board packet. Mr. Leithead explained that two properties were still considering joining the CID as consenting properties. Upon the motion of Mr. Hudgens, seconded by Mr. Davis, the Board unanimously approved the resolution consenting to the expansion of the CID, including the parcels listed in the four options in the Board packet.

Ms. Davis then presented Approval Item (e) on the agenda. Upon the motion of Mr. Davis, seconded by Mr. Hudgens, the Board unanimously approved the continuation of the Independent Contract Agreement with Leithead Consulting for CID expansion services under the current terms.

Caucus of Electors

Vice-Chairman Ezell recessed the Board Meeting and called the Caucus of the Electors of the Sugarloaf Community Improvement District to order at 9:59 a.m. Mr. Vaughan provided an overview of the

proposed Rules of Caucus and called for a vote to adopt the Rules. The Rules of Caucus were unanimously approved.

Mr. Vaughan proceeded with the election of Posts 1, 2, and 4, sequentially. No Post had more than one nominee from the floor. The Caucus, by unanimous consent, voted to dispense with the use of the written ballots and to vote by voice. The persons unanimously elected were as follows:

Post 1: Joe Macrina, Three-Year Term

Post 2: Adrienne Hood, Remainder (one year) of Unexpired Three-Year Term

Post 4: Rachel Karle, Three-Year Term

The Caucus of Electors adjourned at 10:06 a.m. and the Board Meeting reconvened. Mr. Vaughan administered the Oath of Office to Mr. Macrina and Ms. Hood. Ms. Karle, who was not in attendance, will be sworn in at the next Board meeting.

Mr. Davis, who has stepped down from the Board, recommended that Anthony Ferrari, who filled his role at 12Stone, be involved in the CID. Mr. Macrina made a motion to elect Anthony Ferrari as Assistant Treasurer; the motion was seconded by Mr. Hudgens and unanimously approved.

Mr. Ezell invited Kirkland Carden, Gwinnett County District 1 Commissioner, to speak to the Board. Commissioner Carden presented an update on activities from the Gwinnett County Commission and talked about his priorities for District 1.


Ms. Davis updated the Board on a number of items and distributed a written status report on active CID projects.

Mr. Ezell then recognized Norwood Davis for his service on the Board. Mr. Davis served as a founding Board member of the CID and has served on the Board since the CID's formation in 2016. Mr. Ezell presented Mr. Davis with an award recognizing his service to the CID Board.

The Board's next regular meeting will be August 23, 2023, at 4:00 p.m. at the Gwinnett Chamber. The CID's Annual Property Owner Meeting will be held following the meeting.

The meeting adjourned at 10:15 a.m.

Approved by the Sugarloaf CID Board of Directors this 23rd day of August, 2023.



Secretary